

**Board of Health
Meeting Minutes – March 5, 2024
7:00 PM
Meeting via Zoom Only**

PRESENT

Chairperson – Vincent Forte, Jr.
Board Member – Rick Gilberti
Board Member – Richard Martinelli
Health Agent – Dylon Labonte
Minutes Clerk – Laura Renaud via Zoom

OTHER ATTENDEES

Human Resource Director – Beth Cornell-Smith

ABSENT

Food and Tobacco Inspector – Robert Griffin

CALL TO ORDER:

Mr. Forte called the meeting to order at 7:00 PM.

MINUTES

February 15, 2024

Mr. Gilberti made a motion to approve the minutes of February 15, 2024, as amended. The motion was seconded by Mr. Forte, and the motion carried.

TOBACCO AND FOOD AGENT UPDATES:

Agent Griffin was absent.

HEALTH AGENT UPDATES:

15 Moody Street – Tobacco Permit

No updates. They will have the normal annual inspections.

F.O.G. Inspections

Agent Labonte explained he was waiting to hear back from Sean at the DPW. A map was distributed showing the different areas that had an overabundance of grease. It appears that the residents had more grease waste than the businesses. Agent Labonte will keep the Board updated on the progress. Mr. Forte noted that they have a meeting with the DPW on 8/14/24. All inspections should be completed by then.

Grocery Store Inspections

Agent Labonte noted the minutes stated there are 3 completed grocery stores inspections but only 2 were inspected at that time. Ms. Renaud will make that change. Agent Labonte did inspect all the grocery stores. The only one he had any questions with was Market Basket. He

requested the grease pump records and the manager did not have them. He said he would have to go to his corporate office to get that information. Agent Labonte reminded him that it should be on record in the store. He will check into this further. The other issue was something he wanted to discuss with Agent Griffin. The aisles with water and soda. He noted that the shelves are stocked very heavily. It is all in reduced oxygen packaging and double packaged. There is a quick turnover with these products also. They are supposed to be 6 inches off the ground. He is hoping they can find a solution. There is a huge turnover with this product. Agent Forte stated they are a safety hazard the way they are stacked. It creates a traffic jam in the aisles. The packaging can get damaged and burst which leads to spills everywhere. Mr. Gilberti stated it is not always the store but could be the vendors. They may just go in and do their own way of stacking. The Board agreed this needs to be addressed with store management. Agent Labonte will remind Mark, the manager at Market Basket.

School Inspections

Agent Labonte stated the only school item is the food inspections that are still scheduled for March 26th.

Seasonal Inspection Fees

Agent Labonte explained the town has 3 seasonal food establishments. They have a pre-opening, a midsummer and then a closing inspection. At the last meeting they discussed the fees but did not confirm the amount.

Mr. Gilberti made a motion that seasonal food establishments will pay an annual fee of \$ 300.00 and receive 3 inspections during their season. The motion was seconded by Mr. Forte and the motion carried.

NEW BUSINESS

Hazardous Waste Day

Mr. Forte announced that hazardous waste will be held on July 27th. Residents can find the details on the website when the date of the event gets closer.

Earth Day Updates

Agent Labonte stated that he will be overseeing Earth Day.

The responsibilities are as follows:

Ms. Crawford – flyer created and tabling area.

Ms. Renaud – advertising

Ms. Brunelle – Contact all town groups for volunteers (schools, boy scouts, etc.)

Ms. Black – Reaching out to local stores for donations (juice, coffee, snacks, pizza etc.)

Complaints

Mr. Forte received a complaint that was given to DPW Office about trash on Depot Street. This is always a problem area. Mr. Forte will set up the camera when the weather allows. This area is the one with the most trash every year. They will be on the list for Earth Day Cleanup.

419 Maple Street – Update

Currently there are no updates. Agent Labonte will reach out to John Glossa the engineer and see what their status is.

CORRESPONDENCE**March Employee Calendar**

The Board reviewed the March Calendar. Mr. Forte noted the only class they are attending is the MEHA on the 27th. Ms. Renaud will correct that.

GOALS

Food Insecurities – On Hold

Internship – On Hold

PLAN REVIEWS

None

BILLS

Mr. Gilberti made a motion to approve the invoice to NEIWPCC for \$ 1050.00. This is the Title V Soil Evaluator Certification. The motion was seconded by Mr. Forte and the motion carried.

BETTERMENT LOANS

None

BETTERMENT BILLS

None

ADJOURN:

Mr. Gilberti made a motion to adjourn the meeting at 8:00 PM. The motion was seconded by Mr. Forte and the motion carried.

Respectfully Submitted,

Laura Renaud

Laura Renaud
Minutes Clerk

Approved 03/19/2024.

