

## **Checklist for filing under Bellingham Wetlands Protection Bylaw**

### **Notice of Intent and Abbreviated Notice of Intent**

Completion of and submittal of four complete copies of the following:

- \* Notice of Intent Form or Abbreviated Notice of Intent Form  
Please use WPA and Bellingham Wetlands Protection Bylaw Form found on the Conservation Commission page of the town website (bellinghamma.org) unless filing under Wetlands Protection Act only  
Send appropriate copies to DEP
- \* Associated Stormwater Management forms if required
- \* Application for Permit under local bylaw
- \* Narrative on proposed work and mitigation as directed in Submittal Standards for small or large projects
- \* Abutter Notification Form
- \* Abutter list (certified from Board of Assessor's Office)
- \* Affidavit of Service
- \* DEP Wetland transmittal form and associated town fee
- \* Bylaw fee form and associated fees (application fee & resource area verification fee)
- \* Plans as per Plan Specifications as outlined in "Section 29 Plan Requirements" of the Regulations
- \* CD/DVD or Thumb Drive with pdf version of the entire filing

### **Request for Determination of Applicability**

Completion of and submittal of three complete copies of the following:

- \* RDA Form  
Please use WPA and Bellingham Wetlands Protection Bylaw Form found on the Conservation Commission page of the town website (bellinghamma.org) unless filing under Wetlands Protection Act only  
Send appropriate signed copy to DEP
- \* Application for Permit under local bylaw
- \* Narrative on proposed work and mitigation as directed in Submittal Standards for small or large projects
- \* Bylaw fee form and associated fees (application fee & resource area verification fee)
- \* Associated Plans
- \* If possible, CD/DVD or Thumb Drive with pdf version of the entire filing

### **Request for Extension to an existing Order of Conditions**

Completion of and submittal of three copies of the following:

- \*Letter submittal requesting Extension including reasons for request
- \*Bylaw fee form and associated fee

### **Request for Amendment to an existing Order of Conditions**

Completion of and submittal of three complete copies of the following:

- \*Letter submittal requesting Amendment including reasons for request
- \*Application for Permit under local bylaw
- \*Narrative on proposed work and mitigation as directed in Submittal Standards for small or large projects
- \*Bylaw fee form and associated fee
- \*Associated Plans
- \*CD/DVD or Thumb Drive with pdf version of the entire filing

### **Request for Certificate of Compliance**

Completion of and submittal of three copies of the following:

- \*Request for Certificate of Compliance Form 8A  
Please use WPA and Bellingham Wetlands Protection Bylaw Form found on the Conservation Commission page of the town website ([bellinghamma.org](http://bellinghamma.org)) unless filing under Wetlands Protection Act only
- \*As built Plans signed and stamped
- \*CD/DVD or Thumb Drive with pdf version of the entire filing